NOTE to prospective students: This syllabus is intended to provide students who are considering taking this course an idea of what they will be learning. A more detailed syllabus will be available on the course Blackboard site for enrolled students and may be more current than this sample syllabus.

Course Name: SELECTED TOPICS IN GERMAN LANGUAGE: German Grammar Review I – “Es war einmal...”

Course Number: GER 319: 400
Term Offered: Summer 15
Credits: (3 credits)
Instructor name: Ludmila Schuster Provaznikova
Office: Kidder Hall 240;
Phone: (541) 737 3732 (message only);
Email: ludmila.schuster@oregonstate.edu
Skype: Ludmila.schuster
Office hours: via skype – Wed 5-7am PST, and by appointment;

Course Description
Focus on development of German language skills and/or history of the language. Conducted in German. May be repeated for credit when topic varies. See Schedule of Classes for current offerings and prerequisites. Lec/rec. Not offered every year. This course is repeatable for a maximum of 9 credits. This course may be subject to Enforced Prerequisites that restrict registration into the course. Check the offerings below for more information.

Additional Information : German Grammar Review I – “Es war einmal...”
This course is designed for students who have successfully completed Second Year German or its equivalent. In this course, you will continue to develop writing, reading, listening, and speaking skills in German through a variety of media and focus on the review of German grammar and the practice of grammatical structures in a written and spoken context. This course is created for students with interest in reviewing the grammar, but also in German fairy tales and curiosity to learn about places Brother Grimm found the stories. The theme “Es war einmal...” combines geographical, literary and grammatical experience by using Rankin’s book “Handbuch zur deutschen Grammatik” and authentic materials related to the “Deutsche Märchenstraße”. During weeks 1-4 and 6-9, you will learn about and practice one grammatical theme. In weeks 5 and 10 you will review and practice Grammar in a different context – in a context of the Grimm’s fairy tales. In the 2 weeks you will apply your knowledge of the grammar by exploring the German area called “Märchenstraße”.

This is the first of three grammatical courses (all found under Ger 319), where each of them will focus on a different theme and work on 8 chapters from Rankin’s book. Therefore, students can repeat the Ger 319 course up to 9 credits. The course is taught in German. All assignments and activities will use only German language.
**Prerequisites**
Successful completion of GER 213 and departmental approval. GER 319 is an elective course for all majors with a concentration in German. This class is entirely taught in German. Since the theme of the course will change 3-times, students can repeat the course up to 9 credits.

**Course Credits**
This course combines approximately 90 hours of instruction, online activities, and assignments for 3 credits.

**Technical Assistance**
If you experience computer difficulties, need help downloading a browser or plug-in, assistance logging into the course, or if you experience any errors or problems while in your online course, contact the OSU Help Desk for assistance. You can call (541) 737-3474, email osuhelpdesk@oregonstate.edu or visit the OSU Computer Helpdesk online.

**Learning Resources**
Any comprehensive German dictionary (avoid "pocket" dictionaries). Required.
1. Required, Rankin & Wells, Handbuch zur deutschen Grammatik, 6th Edition (NEW!) We will use first 8 chapters in this term, please order the bundle of Rankin textbook + student workbook + Premium Website access (24-month access, ISBN: 9781305596191- still confirming with editor;
2. Canvas materials.
3. Skype and Internet.

**Note to prospective students:** Please check with the OSU Bookstore for up-to-date information for the term you enroll (http://osubeaverstore.com/Academics or 800-595-0357). If you purchase course materials from other sources, be very careful to obtain the correct ISBN.

**Canvas**
This course will be delivered via Canvas where you will interact with your classmates and with your instructor. Within the course Canvas site, you will access the learning materials, such as the syllabus, class discussions, assignments, projects, and quizzes. To preview how an online course works, visit the Ecampus Course Demo. For technical assistance, please visit Ecampus Technical Help.

**Measurable Student Learning Outcomes**
In this class, you will
- Read, speak, understand, and write German at the level B1/B2 of the Common European Framework of Reference for Languages ("Communication"). You will demonstrate mastery by participating in writing and speaking activities in the discussion board, wiki collaborative projects with your peers, and in speaking activities in your skype and video assignments.
- Analyze some peculiarities of life in German-speaking cultures ("Cultures"). You will demonstrate mastery by participating in class and by completing homework assignments by writing and speaking in German.
- Explain some of the history, geography and culture of German-speaking cultures by writing and speaking in English and German ("Connections"). You will demonstrate mastery by writing and speaking in German.
- Compare and contrast the German and English language and culture ("Comparisons"). You will demonstrate mastery by participating in at least four hours of German events such as Stammtisch, Kaffeestunde, Film Series, German Club activities etc., online discussion and by including a final written report in your "Outreach assignment" in German.
- Engage actively in activities related to German on and off campus, and describe how these events contribute to their learning experience ("Communities"). You will demonstrate mastery by
participating in at least two hours of service learning related to German, and by including a short report in German, in your “Outreach assignment” in German.

Evaluation of Student Performance
Using traditional grades, your performance in this course will be evaluated according to the following scale. At the end of the term, the instructor will average your scores according to the weight that each assignment receives. Each score corresponds roughly to a traditional grade range, and is meant to give you a more accurate understanding of your performance.

6 Exemplary. Work at this level is both exceptional and memorable. It is often characterized by distinctive and unusually sophisticated problem-solving approaches and solutions (this is a high A).
5 Strong. Work at this level exceeds the standard. It is thorough, complex, and consistently portrays exceptional control of content, skills, and learning strategies (low A or high B).
4 Proficient. Work at this level meets the standard. It is strong, solid work that has many more strengths than weaknesses. Work at this level demonstrates mastery of content, skills, and strategies and reflects considerable care and commitment (low to mid B).
3 Developing. Work at this level shows basic but inconsistent mastery and application of content and skills. It shows some strengths, but tends to have more weaknesses overall (C range).
2 Beginning. Work at this level is often superficial, fragmented or incomplete. It may show a partial mastery of content and skills, but it needs considerable development before reflecting the proficient level of performance (D range).
1 Exploring. Work at this level is minimal. It typically portrays a lack of understanding and use of appropriate skills and strategies. Work at this level may contain major errors (F: not passing).

Evaluation
- Classroom participation.................................................................45%
  - Weekly discussions, readings (text & video) and assignments...........40%
  - Online meetings with instructor....................................................5%
- Weekly quizzes and review assignments.................................................20%
- Midterm assignment and quiz.........................................................10%
- Final assignment and test .................................................................20%
- Outreach activities.............................................................................5%
- TOTAL...............................................................................................100%

Grading breakdown

100-93 = A
92-90 = A-
89-87 = B+
86-83 = B
82-80 = B-
79-77 = C+
78-73 = C
72-70 = C-
69-67 = D+
68-63 = D
62-60 = D-
Below 59 = F

Course Details - Assignments
The following assignments will determine your grade in this class:

This course is offered through Oregon State University Extended Campus. For more information, contact:
Web: ecampus.oregonstate.edu Email: ecampus@oregonstate.edu Tel: 800-667-1465
Classroom Participation (45%):

1. Weekly discussions, readings and assignments (40%):
   You are required to check Canvas on a regular basis. Every week has its own module and several assignments to be completed in the discussion board, as worksheet via assignments or an editable content page (wiki).

   Discussion forum: There will be at least one discussion forum with a question posted. You are required to post at least one original (video or written post) and at least two written thread responses (responding to other posts as a peer review) for each question on the Canvas discussion board. Your responses should be original (in your own words, please only quote if absolutely inevitable), coherent, respectful of the opinions of others and contribute significantly to the topic discussed. Please back up your post by your sources, i.e. quotes from our textbook or other relevant peer reviewed material you might want to consider. Your responses will be graded on a weekly basis. Posts on the Canvas discussion board are due weekly on Thursday (original post – 1 min. video or written text, 200 words min.) and Sunday (written or spoken thread posts, 100 words each), always at midnight PST.

   Assignments: Each week will include learning activities connected with the theme of the week. You will upload a video or a pdf of your text or finding directly to Canvas via assignment link. Points for each assignment will vary. See the instruction file for discussion & readings for more details.

3. Online meetings with instructor (5%)
   You are asked to schedule 3 online meetings with your instructor during her office hours or times that the instructor will post on Canvas. You will meet during weeks 1-2 (introductory meeting), weeks 4-6 (midterm meeting) and weeks 9-10 (final meeting) for about 15 min each. Be ready to talk about the theme of the week, discuss your progress on your reading, final project preparation, raise and answer questions and review additional resources - all in German. To sign up for the skype meeting, visit the link (schedule meeting with instructor) on Canvas and type in your initials (Ludmila.schuster). Points: Meeting 1 (15 Points), Meeting 2 (15 Points, Meeting 3 (20 Points).

4. Weekly quizzes and assignments (20%):
   During weeks 1-4 ad 6-9, you will learn about and practice one grammatical theme. In weeks 5 and 10 you will review the themes and practice Grammar in a different context – in a context of the Grimm’s fairy tales and the geographical area called “Märchenstraße”. As the last step of the module each week, you will complete a short quiz related to the readings, videos and materials related to the week. The quiz week 5 and week 10 will be available via canvas for 48 hours (weekend) and should be completed within 30 minutes. In weeks 1-4 and 6-9, you will complete an online quiz available via the premium Website and submit scanned results of the quiz as an attachment in canvas assignment. The premium Website quizzes can be taken several times – please carefully the instructions there.

5. Midterm quiz and assignment (10%):
   During week 5 and 10, you will review the themes and practice Grammar in a different context – in a context of the Grimm’s fairy tales and the geographical area called “Märchenstraße”. As the last step of the module in week 5, you will complete a short midterm quiz related to the weeks 1-5. The quiz will be available via canvas for 48 hours (weekend) and should be completed.
within 60 minutes.

6. **Final assignment and test (20%)**
   After completing weeks 1 to 10, you will take a final exam - a set of assignments to be completed by Thu Finals week. The final exam will include a grammatical test related to all chapters discussed and to the next content learned in fairy tales weeks and a short written assignment. The final exam will be available via canvas for 48 hours (Tuesday to Thursday) and should be completed within 60 minutes.

7. **Outreach Activities (5%)**:
   Each student is required to apply her or his knowledge outside the classroom. Any outreach activity, service learning activity or combination of activities of at least 6 hours. Some potential activities would be participation in the German Club, attending a lecture, films, or concerts with a relation to the study of German, volunteering for after-school German lessons at area elementary or middle schools and much more... You can discuss your plans in advance with your instructor. You will have to provide documentation in order to receive credit. At the end of the term (**week 10 Monday**), you will submit a 1-page overview and description of your activities to Blackboard in written Form in German (ppt optional).

Course Policies

**Ground Rules for Online Communication & Participation:**
- *Online threaded discussions* are public messages, and all writings in this area will be viewable by the entire class or assigned group members. If you prefer that only the instructor sees your communication, send it to me by email, and be sure to identify yourself and the class.
- Posting of personal contact information is discouraged (e.g. telephone numbers, address, personal website address).
- *Online Instructor Response Policy*: I will check email frequently and will respond to course-related questions within 48 hours on weekdays.
- *Observation of "Netiquette":* All your online communications need to be composed with fairness, honesty and tact. Spelling and grammar are very important in an online course. What you put into an online course reflects on your level of professionalism.
- Please check the Announcements area and the course syllabus before you ask general course "housekeeping" questions (i.e. how do I submit assignment 2?). If you don't see your answer there, then please contact me.

**Makeup Exams**
Makeup exams will be given only for missed exams excused in advance by the instructor. Excused absences will not be given for airline reservations, routine illness (colds, flu, stomach aches), or other common ailments. Excused absences will generally not be given after the absence has occurred, except under very unusual circumstances.

**Exam Time Limits**
Exams in this class are timed; if you exceed the time limit on an exam, you will be assessed a penalty of 10% for every five minute interval beyond the time limit.

**Incompletes**
Incomplete (I) grades will be granted only in emergency cases (usually only for a death in the family).
major illness or injury, or birth of your child), and if the student has turned in 80% of the points possible (in other words, usually everything but the final paper). If you are having any difficulty that might prevent you completing the coursework, please don’t wait until the end of the term; let me know right away.

**Statement Regarding Students with Disabilities**
Accommodations are collaborative efforts between students, faculty, and Disability Access Services (DAS). Students with accommodations approved through DAS are responsible for contacting the faculty member in charge of the course prior to or during the first week of the term to discuss accommodations. Students who believe they are eligible for accommodations but who have not yet obtained approval through DAS should contact DAS immediately at 541-737-4098.

**Accessibility of Course Materials**
All materials used in this course are accessible, however, some activities may require additional accommodations. Please contact the instructor for more details. If you require accommodations please contact Disability Access Services (DAS).

Additionally, Canvas, the learning management system through which this course is offered, provides a vendor statement certifying how the platform is accessible to students with disabilities.

**Expectations for Student Conduct**
Student conduct is governed by the university’s policies, as explained in the Office of Student Conduct and Community Standards.

**Academic Integrity**
Students are expected to comply with all regulations pertaining to academic honesty. For further information, visit Avoiding Academic Dishonesty, or contact the office of Student Conduct and Mediation at 541-737-3656.

OAR 576-015-0020 (2) Academic or Scholarly Dishonesty:

a) Academic or Scholarly Dishonesty is defined as an act of deception in which a Student seeks to claim credit for the work or effort of another person, or uses unauthorized materials or fabricated information in any academic work or research, either through the Student's own efforts or the efforts of another.

b) It includes:

(i) CHEATING - use or attempted use of unauthorized materials, information or study aids, or an act of deceit by which a Student attempts to misrepresent mastery of academic effort or information. This includes but is not limited to unauthorized copying or collaboration on a test or assignment, using prohibited materials and texts, any misuse of an electronic device, or using any deceptive means to gain academic credit.

(ii) FABRICATION - falsification or invention of any information including but not limited to falsifying research, inventing or exaggerating data, or listing incorrect or fictitious references.

(iii) ASSISTING - helping another commit an act of academic dishonesty. This includes but is not limited to paying or bribing someone to acquire a test or assignment, changing someone's grades or academic records, taking a test/doing an assignment for someone else by any means,
including misuse of an electronic device. It is a violation of Oregon state law to create and offer to sell part or all of an educational assignment to another person (ORS 165.114).

(iv) TAMPERING - altering or interfering with evaluation instruments or documents.

(v) PLAGIARISM - representing the words or ideas of another person or presenting someone else's words, ideas, artistry or data as one's own, or using one's own previously submitted work. Plagiarism includes but is not limited to copying another person's work (including unpublished material) without appropriate referencing, presenting someone else's opinions and theories as one's own, or working jointly on a project and then submitting it as one's own.

c) Academic Dishonesty cases are handled initially by the academic units, following the process outlined in the University's Academic Dishonesty Report Form, and will also be referred to SCCS for action under these rules.

Conduct in this Online Classroom
Students are expected to conduct themselves in the course (e.g., on discussion boards, email postings) in compliance with the university's regulations regarding civility.

Guidelines for a productive and effective online classroom
✓ Web-based instruction does not only accommodate different learning styles by delivering the content through various media such as text, video, audio, and the web but it also provides students with the advantage of being able to control the pace and sequence of instruction. With this freedom you have simultaneously the responsibility to carefully study all learning materials provided, participate in online discussions in a meaningful way, and submit assignments when they are due.
✓ The discussion board is your space to interact with your colleagues related to current topics or responses to your colleague’s statements. It is expected that each student will participate in a mature and respectful fashion.
✓ Participate actively in the discussions, having completed the readings and thought about the issues.
✓ Pay close attention to what your classmates write in their online comments. Ask clarifying questions, when appropriate. These questions are meant to probe and shed new light, not to minimize or devalue comments.
✓ Think through and reread your comments before you post them.
✓ Assume the best of others in the class and expect the best from them.
✓ Value the diversity of the class. Recognize and value the experiences, abilities, and knowledge each person brings to class.
✓ Disagree with ideas, but do not make personal attacks. Do not demean or embarrass others. Do not make sexist, racist, homophobic, or victim-blaming comments at all.
✓ Be open to be challenged or confronted on your ideas or prejudices.

Tutoring
NetTutor is a leading provider of online tutoring and learner support services fully staffed by experienced, trained and monitored tutors. Students connect to live tutors from any computer that has Internet access. NetTutor provides a virtual whiteboard that allows tutors and students to work on problems in a real time environment. They also have an online writing lab where tutors critique and return essays within 24 to 48
hours. Access NetTutor from within your Canvas class by clicking on the NetTutor button in your course menu.

**OSU Student Evaluation of Teaching**

Course evaluation results are extremely important and are used to help me improve this course and the learning experience of future students. Results from the 19 multiple choice questions are tabulated anonymously and go directly to instructors and department heads. Student comments on the open-ended questions are compiled and confidentially forwarded to each instructor, per OSU procedures. The online Student Evaluation of Teaching form will be available toward the end of each term, and you will be sent instructions via ONID by the Office of Academic Programs, Assessment, and Accreditation. You will log in to “Student Online Services” to respond to the online questionnaire. The results on the form are anonymous and are not tabulated until after grades are posted.