NOTE to prospective students: This syllabus is intended to provide students who are considering taking this course an idea of what they will be learning. A more detailed syllabus will be available on the course site for enrolled students and may be more current than this sample syllabus. Summer term courses may be accelerated – please check the Ecampus Schedule of Classes for more information.

BA 333
LEGAL AND ETHICAL BUSINESS SOLUTIONS

COURSE CREDIT
(2) This course combines approximately 60 hours of instruction, online activities, and assignments for 2 credits.

PREREQUISITES, CO-REQUISITES AND ENFORCED PREREQUISITES
BA 230 [C-] or BA 233 [C-] and ECON 201 [C-] or ECON 201H [C-] and junior standing. Business Major.

COURSE DESCRIPTION:
LEGAL AND ETHICAL BUSINESS SOLUTIONS (2). Legal and ethical regulations of U.S. and global business organizations including financial, human resources, operations and marketing functions. Emphasizes legal and ethical strategies for entrepreneurs including business entity selection, raising capital and managing intellectual property.

CONTACT INFORMATION:
Professor Inara Scott
OFFICE PHONE: (541) 737-4102
EMAIL: inara.scott@bus.oregonstate.edu
OFFICE NUMBER: Austin 484

Sample syllabi may not have the most up-to-date information. For accuracy, please check the ECampus Schedule of Classes to see the most current instructor information. You can search for contact information by name from the OSU Home Page.
LEARNING RESOURCES:

To purchase Mindtap, you will need to create an account on Cengage Brain (www.cengagebrain.com) and enter the course key provided by your instructor.

NOTE: For textbook accuracy, please always check the textbook list at the OSU Bookstore website. Sample syllabi may not have the most up-to-date information.

Students can also click the ‘OSU Beaver Store’ link associated with the course information in the Ecampus schedule of classes for course textbook information and ordering.

COURSE SPECIFIC MEASURABLE STUDENT LEARNING OUTCOMES:

Upon the successful completion of this course, students should be able to:

1. Critically analyze the meaning of selected judicial cases and statutes including the management implications of legal rules drawn from those cases and statutes.

2. Knowledgeably discuss contemporary legal issues related to managing a business including the impact of global business markets, electronic commerce and technology.

3. Formulate legal and ethical strategies for entrepreneurs related to business entity selection, raising capital and managing intellectual property.

4. Apply business law concepts to solve practical business problems including more advanced topics such as intellectual property, securities law and antitrust law issues.

5. Use online legal databases to conduct basic legal research about business problems.

6. Effectively communicate ethical and legal concerns and propose lawful and ethical approaches to resolve business problems orally or in writing.

COURSE CONTENT AND POLICIES:

You will complete a variety of assignments in this class. All assignments must be completed by the individual student, unless the assignment is expressly designated for group work. It is academic dishonesty for a student to submit another student’s/person’s work as the student’s own work (in part or whole) or to assist another student in the process of submitting another student’s/person’s work as his or her own work.
**Reading Assignments:** Generally, each class will include readings on Mindtap and/or additional assigned readings that may be made available in Canvas. Weekly assignments are available on Canvas in the Modules.

**Mindtap Assessments:** After completing the assigned reading, you will need to complete weekly assessments on Mindtap. Mindtap assessments consist of multiple choice, true/false, matching, and fill in the blank questions. You will have multiple chances to redo these assessments prior to the due date. Information regarding specific assignments will be provided in the Modules and within Mindtap.

**Quizzes:** Quizzes will be administered on Canvas, and will be multiple choice and true/false style questions.

**Final Exam:** A final exam will be administered on Canvas. It will be timed, and will consist primarily of essay questions. You will be permitted to use your notes and other outside materials for the exam, but you may not consult with any other students while you complete the exam.

**Discussions & Other Assignments:** A variety of other assignments, including discussion forums, collaborative worksheets, essay problems, video response essays, and case briefs, will be administered on Canvas.

**Due Dates:** Our assignments have due dates that are set in Canvas and Mindtap. If you miss a deadline, the program will lock you out and you will not be able to submit the assignment. I will only allow students to make up missed assignments for extreme and unforeseeable circumstances or emergencies, or pursuant to University policy. Requests for special testing arrangements must be made ahead of time via petition as described in the Syllabus. Requests to make up missed assignments will be granted in my discretion and penalties may be applied.

**WRITTEN PETITION FOR EXCEPTION TO SYLLABUS RULES**

You may make a written petition for an exception to the requirements in this syllabus, including arrangements to make up quizzes or other assignments, in the case of a serious emergency or other extreme circumstances. **No make-ups of quizzes, homework, online assignments, or the final exam will be allowed unless arranged in advance or due to an emergency or other extreme situation.** The following circumstances generally are **not** adequate reasons to support a make-up of missed work unless arrangements are made in advance of missing the class: illnesses not requiring hospitalization, medical appointments, court appointments, work schedule conflicts, participation in OSU sports or other sports, child care problems, lateness due to over-sleeping, conflicts with class schedule and travel home for a holiday or break or travel delays upon returning to campus.

**Petition Format/Time to Appeal:** You must make your petition in writing and state the circumstances and reasons you believe that an exception should be made for you. Include your name, email address, and class section information (days of the week and
time the class meets) on the petition. **You must deliver your petition to your instructor by email.** If you miss a final exam, your instructor reserves the right to substitute a 10 page, double-spaced, research paper on an assigned legal topic in lieu of the scheduled exam. This rule does not create an option for students to choose to do a paper over taking exams and is applied strictly at the instructor’s discretion to deal with unforeseen circumstances.

**HONOR CODE:**

![College of Business Code of Honor](http://business.oregonstate.edu/feature-story/college-business-code-honor)

A code of honor represents the moral commitments of those abiding to it. While each person lives by their personal code, the establishment of collective values creates a universal goal to which we can aspire. It is through the pursuit of these professional attributes that we reduce the possibility of immoral actions ourselves. In order to uphold our personal character and the organization that we proudly call our own, we take this oath.

**Integrity**  
The quality of being honest and having strong moral principles, Integrity stands as the backbone of character and is essential for success.

**Respect**  
Respect to others and yourself, is a commitment to the fair treatment and competition with others. Through respect we embolden the character of others and ourselves.

**Responsibility**  
We are held accountable to our word and actions as professionals to embed a steadfast commitment to honor in our decisions.
The syllabus is a guide, not a contract, and therefore may be changed as necessary. If changes are made, your instructor will announce them in class or via email, generally at least one class in advance of the due date for an assignment, etc.

EVALUATION OF STUDENT PERFORMANCE:
Grading: This class uses Mindtap: a combination of ebook, assessments, assignments, and study materials. Your grade will be based on assessments in Mindtap, weekly quizzes, online discussions and other writing assignments. The Mindtap assessments and weekly quizzes will be multiple choice, true/false, and fill in the blank. Written assignments will vary, but may include legal case briefs, and persuasive essays. Discussions will be administered on Canvas and may include group projects. The final grade will be determined by weighing the percentage score earned for the total points available for each of the categories below.

1. Mindtap Assessments: 30%
2. Assignments, Quizzes, Discussions 60%
3. Final Exam: 10%

Final Grades: Unless there is a calculation error, grades are final unless questioned within one week of receiving the grade and before the last day of class. Course grades will be on a “+/-” grading system. The minimum percentage of available points to earn the applicable grade is:

- A >= 93%
- A- 90%
- B+ 88%
- B 82%
- B- 80%
- C+ 78%
- C 72%
- C- 70%
- D+ 68%
- D 62%
- D- 60%
- F <=59%

COURSE SITE LOGIN INFORMATION
Information on how to login to your course site can be found HERE.

STATEMENT REGARDING STUDENTS WITH DISABILITIES
Oregon State University is committed to student success; however, we do not require students to use accommodations nor will we provide them unless they are requested by the student. The student, as a legal adult, is responsible to request appropriate accommodations. The student must take the lead in applying to Disability Access Services (DAS) and submit requests for accommodations each term through DAS Online. OSU students apply to DAS and request accommodations at our Getting Started with DAS page.

Accommodations are collaborative efforts between students, faculty and Disability Access Services (DAS). Students with accommodations approved through DAS are
responsible for contacting the faculty member in charge of the course prior to or during the first week of the term to discuss accommodations. Students who believe they are eligible for accommodations but who have not yet obtained approval through DAS should contact DAS immediately at 541-737-4098.

Additionally, Canvas, the learning management system through which this course is offered, provides a vendor statement certifying how the platform is accessible to students with disabilities.

ACADEMIC INTEGRITY AND STUDENT CONDUCT (OSU POLICY)
Students are expected to be honest and ethical in their academic work. Intentional acts of academic dishonesty such as cheating or plagiarism may be penalized by imposing an “F” grade in the course.

Student conduct is governed by the universities policies, as explained in the Office of the Dean of Student Life: Student Conduct and Community Standards. In an academic community, students and faculty, and staff each have responsibility for maintaining an appropriate learning environment, whether online or in the classroom. Students, faculty, and staff have the responsibility to treat each other with understanding, dignity, and respect.

Students are expected to conduct themselves in the course (e.g. on discussion boards, email postings, etc.) in compliance with the university’s regulations regarding civility. Students will be expected to treat all others with the same respect as they would want afforded to themselves. Disrespectful behavior (such as harassing behavior, personal insults, inappropriate language) or disruptive behaviors are unacceptable and can result in sanctions as defined by Student Conduct and Community Standards.

For more info on these topics please see:
- Statement of Expectations for Student Conduct
- Student Conduct and Community Standards - Offenses
- Policy On Disruptive Behavior

PLAGIARISM
You are expected to submit your own work in all your assignments, postings to the discussion board, and other communications, and to clearly give credit to the work of others when you use it. Academic dishonesty will result in a grade of “F.”

- Statement of Expectations for Student Conduct
- Avoiding Academic Dishonesty
TECHNICAL ASSISTANCE
If you experience computer difficulties, need help downloading a browser or plug-in, assistance logging into the course, or if you experience any errors or problems while in your online course, contact the OSU Help Desk for assistance. You can call (541) 737-3474, email osuhelpdesk@oregonstate.edu or visit the OSU Computer Helpdesk online.

- COURSE DEMO
- GETTING STARTED

TUTORING
For information about possible tutoring for this course, please visit our Ecampus NetTutor page. Other resources include:

- Writing Center
- Online Writing Lab

STUDENT EVALUATION OF TEACHING
The online Student Evaluation of Teaching form will be available in week 9 and close at the end of finals week. Students will be sent instructions via ONID by the Office of Academic Programs, Assessment, and Accreditation. Students will log in to “Student Online Services” to respond to the online questionnaire. The results on the form are anonymous and are not tabulated until after grades are posted. Course evaluation results are very important and are used to help improve courses and the learning experience of future students. Results from questions are tabulated anonymously and go directly to instructors and unit heads/supervisors. Unless a comment is “signed,” which will associate a name with a comment, student comments on the open-ended questions are anonymous and forwarded to each instructor. “Signed” comments are forwarded to the unit head/supervisor.

REFUND POLICY INFORMATION
Please see the Ecampus website for policy information on refunds and late fees.