NOTE to prospective students: This syllabus is intended to provide students who are considering taking this course an idea of what they will be learning. A more detailed syllabus will be available on the course Blackboard site for enrolled students and may be more current than this sample syllabus.

AG 242

PERSONAL LEADERSHIP DEVELOPMENT

(3 Credits; Winter)

Instructor Information
Aaron McKim
Graduate Teaching Assistant
112 Strand Ag Hall
Office Phone: (541) 737-1338
aaron.mckim@oregonstate.edu

Course Content/Description:
AG 242 serves as a foundational course for leadership development. In this course you will become familiar with foundational leadership ideas including relevant leadership theories, styles, approaches, traits, ethics, conflict management, and change. For each topic we will build upon theories to help you apply the concepts to your everyday life and leadership.

Communication

Please post all course-related questions in the General Discussion Forum so the whole class may benefit from our conversation. Please email your instructor for matters of a personal nature. I will reply to course-related questions and email within 24-48 hours. I will strive to return your assignments and grades for course activities to you within five days of the due date.

Course Credits

This course combines approximately 90 hours of instruction, online activities, and assignments for 3 credits.

Technical Assistance

If you experience computer difficulties, need help downloading a browser or plug-in, assistance logging into the course, or if you experience any errors or problems while in your online course, contact the OSU Help Desk for assistance. You can call (541) 737-3474, email osuhelpdesk@oregonstate.edu or visit the OSU Computer Helpdesk online.
**Required Learning Resources:**


Additional Readings as required

*NOTE: For textbook accuracy, please always check the textbook list at the OSU Bookstore website ([http://osubeaverstore.com/Academics/](http://osubeaverstore.com/Academics/)). Sample syllabi may not have the most up-to-date information.*

**Canvas**

This course will be delivered via Canvas where you will interact with your classmates and with your instructor. Within the course Canvas site you will access the learning materials, such as the syllabus, class discussions, assignments, projects, and quizzes. To preview how an online course works, visit the [Ecampus Course Demo](http://ecampus.oregonstate.edu). For technical assistance, please visit [Ecampus Technical Help](http://ecampus.oregonstate.edu).

Please note that the instructor will refer to the Canvas site as “the course website.”

**Measurable Student Learning Outcomes:**

Upon completion of AG 242, the student will be able to:

1. Identify leadership traits and skills
2. Analyze leadership theories relating to leadership development and succession
3. Analyze the leadership roles and perspectives of leaders
4. Develop effective strategies for teamwork
5. Apply leadership theory, skills, and traits by designing, implementing, and conducting a leadership challenge.
6. Critically analyze their leadership role in promoting community and global change
7. Identify leadership theories and analyze the social and historical climate from which these theories emerge
8. Assess personal strengths and weaknesses relating to leadership
9. Develop a personal leadership philosophy
10. Describe the importance of leadership in a historical context
11. Identify opportunity for leadership development and application on the OSU campus and in the surrounding community
**Evaluation of Student Performance:**

<table>
<thead>
<tr>
<th>Course Assignments</th>
<th>Points</th>
<th>Week Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discussion Board Contribution</td>
<td>25 x 8</td>
<td>1 (W &amp; S), 2, 3, 4, 5, 7, 9, &amp; 10</td>
</tr>
<tr>
<td>Personal Growth Plan Proposal</td>
<td>50</td>
<td>2</td>
</tr>
<tr>
<td>New York Times Article Reflections</td>
<td>50 x 3</td>
<td>3, 4, &amp; 8</td>
</tr>
<tr>
<td>Personality Assessment &amp; Reflection</td>
<td>100</td>
<td>5</td>
</tr>
<tr>
<td>Midterm Exam</td>
<td>200</td>
<td>6</td>
</tr>
<tr>
<td>Leadership Squares</td>
<td>100</td>
<td>7</td>
</tr>
<tr>
<td>Personal Growth Plan Documentation of Learning</td>
<td>150</td>
<td>8</td>
</tr>
<tr>
<td>Leader Portrait</td>
<td>100</td>
<td>9</td>
</tr>
<tr>
<td>Leader Portrait Peer Grading</td>
<td>25</td>
<td>10</td>
</tr>
<tr>
<td>Final Exam</td>
<td>200</td>
<td>11 – Finals Week</td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
<td>1275</td>
<td></td>
</tr>
</tbody>
</table>

**Grading Scale:**

The following grading scale percentages will be utilized to award letter grades:

- 93%+ = A
- 90-92 = A-
- 87-89 = B+
- 83-86 = B
- 80-82 = B-
- 77-79 = C+
- 73-76 = C
- 70-72 = C-
- 67-69 = D+
- 63-66 = D
- 60-62 = D-
- 59 & less = F

**Late Work Policy**

Late work will be accepted at 25% loss per calendar day effective immediately after the assigned due date. Assignments are due on Sunday of the assigned week unless otherwise noted in the assignment description.

**Written Assignment Requirements**

All assignments are to be typed, having one inch margins utilizing 12 point Times-New Roman font and APA formatting and citation guidelines. Assignments should be submitted via the course website in the following manner:

1. Save the document as a Microsoft Word document -- .doc.
2. Submit the document via the course website submission as “onid.assignmentname.doc” example: mckima.leaderportrait.doc
## Course Outline*

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
<th>Readings</th>
<th>Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Growth</td>
<td><strong>1</strong>  Introduction to Personal Leadership Development</td>
<td>Northouse: Chapter 1</td>
<td>Discussion Board Contribution Due Wednesday &amp; Sunday</td>
</tr>
<tr>
<td></td>
<td><strong>2</strong>  Personal Change, Growth Mindset, and Locus of Control</td>
<td>Northouse: Chapter 10</td>
<td>Discussion Board Contribution Personal Growth Plan (PGP) Proposal</td>
</tr>
<tr>
<td></td>
<td><strong>3</strong>  Leadership Theories and Types</td>
<td>Learning Theory Reading</td>
<td>Discussion Board Contribution NYT Article #1</td>
</tr>
<tr>
<td></td>
<td><strong>4</strong>  Leadership Approaches and Styles</td>
<td>Northouse: Chapters 3 &amp; 4</td>
<td>Discussion Board Contribution NYT Article #2</td>
</tr>
<tr>
<td>Self-Awareness</td>
<td><strong>5</strong>  Leadership Traits and Skills</td>
<td>Northouse: Chapters 2 &amp; 5</td>
<td>Discussion Board Contribution Personality Assessment &amp; Reflection</td>
</tr>
<tr>
<td></td>
<td><strong>6</strong>  Connecting Course Content and Midterm Exam</td>
<td></td>
<td>Midterm Exam</td>
</tr>
<tr>
<td>Vision</td>
<td><strong>7</strong>  Creating and Communicating a Vision and Out-Group Membership</td>
<td>Northouse: Chapters 6, 7, &amp; 8</td>
<td>Discussion Board Contribution Leadership Squares</td>
</tr>
<tr>
<td></td>
<td><strong>8</strong>  Conflict Management</td>
<td>Northouse: Chapter 9</td>
<td>PGP Documentation of Learning NYT Article #3</td>
</tr>
<tr>
<td>Values</td>
<td><strong>9</strong>  Leadership Ethics</td>
<td>Northouse: Chapter 11</td>
<td>Discussion Board Contribution Leader Portrait</td>
</tr>
<tr>
<td></td>
<td><strong>10</strong> Identifying Your Leadership Values</td>
<td></td>
<td>Discussion Board Contribution Leader Portrait Peer Grading</td>
</tr>
<tr>
<td>Finals</td>
<td><strong>Final Exam</strong></td>
<td></td>
<td>Final Exam – Due Friday of Finals Week</td>
</tr>
</tbody>
</table>

*Subject to Change*
**Course Policies**

**Incompletes** - Incomplete (I) grades will be granted only in emergency cases (usually only for a death in the family, major illness or injury, or birth of your child), and if the student has turned in 80% of the points possible (in other words, usually everything but the final paper). If you are having any difficulty that might prevent you completing the coursework, please don’t wait until the end of the term; let me know right away.

**Guidelines for a Productive and Effective Online Classroom** - Students are expected to conduct themselves in the course (e.g., on discussion boards, email) in compliance with the university’s regulations regarding civility.

Civility is an essential ingredient for academic discourse. All communications for this course should be conducted constructively, civilly, and respectfully. Differences in beliefs, opinions, and approaches are to be expected. In all you say and do for this course, be professional. Please bring any communications you believe to be in violation of this class policy to the attention of your instructor.

Active interaction with peers and your instructor is essential to success in this online course, paying particular attention to the following:

- Unless indicated otherwise, please complete the readings and view other instructional materials for each week before participating in the discussion board.
- Read your posts carefully before submitting them.
- Be respectful of others and their opinions, valuing diversity in backgrounds, abilities, and experiences.
- Challenging the ideas held by others is an integral aspect of critical thinking and the academic process. Please word your responses carefully, and recognize that others are expected to challenge your ideas. A positive atmosphere of healthy debate is encouraged.

**Statement Regarding Students with Disabilities**

Accommodations are collaborative efforts between students, faculty, and Disability Access Services (DAS). Students with accommodations approved through DAS are responsible for contacting the faculty member in charge of the course prior to or during the first week of the term to discuss accommodations. Students who believe they are eligible for accommodations but who have not yet obtained approval through DAS should contact DAS immediately at 541-737-4098.

**Accessibility of Course Materials**

All materials used in this course are accessible. If you require accommodations please contact Disability Access Services (DAS).

Additionally, Canvas, the learning management system through which this course is offered, provides a vendor statement certifying how the platform is accessible to students with disabilities.
**Expectations for Student Conduct**

Student conduct is governed by the university’s policies, as explained in the [Office of Student Conduct and Community Standards](http://example.com). Students are expected to conduct themselves in the course (e.g., on discussion boards, email postings) in compliance with the university's regulations regarding civility.

**Academic Integrity**

Students are expected to comply with all regulations pertaining to academic honesty. For further information, visit [Avoiding Academic Dishonesty](http://example.com), or contact the office of Student Conduct and Mediation at 541-737-3656.

OAR 576-015-0020 (2) Academic or Scholarly Dishonesty:

a) Academic or Scholarly Dishonesty is defined as an act of deception in which a Student seeks to claim credit for the work or effort of another person, or uses unauthorized materials or fabricated information in any academic work or research, either through the Student's own efforts or the efforts of another.

b) It includes:

   (i) CHEATING - use or attempted use of unauthorized materials, information or study aids, or an act of deceit by which a Student attempts to misrepresent mastery of academic effort or information. This includes but is not limited to unauthorized copying or collaboration on a test or assignment, using prohibited materials and texts, any misuse of an electronic device, or using any deceptive means to gain academic credit.

   (ii) FABRICATION - falsification or invention of any information including but not limited to falsifying research, inventing or exaggerating data, or listing incorrect or fictitious references.

   (iii) ASSISTING - helping another commit an act of academic dishonesty. This includes but is not limited to paying or bribing someone to acquire a test or assignment, changing someone's grades or academic records, taking a test/doing an assignment for someone else by any means, including misuse of an electronic device. It is a violation of Oregon state law to create and offer to sell part or all of an educational assignment to another person (ORS 165.114).

   (iv) TAMPERING - altering or interfering with evaluation instruments or documents.

   (v) PLAGIARISM - representing the words or ideas of another person or presenting someone else's words, ideas, artistry or data as one's own, or using one's own previously submitted work. Plagiarism includes but is not limited to copying another person's work (including unpublished material) without appropriate referencing, presenting someone
else's opinions and theories as one's own, or working jointly on a project and then submitting it as one's own.

c) Academic Dishonesty cases are handled initially by the academic units, following the process outlined in the University's Academic Dishonesty Report Form, and will also be referred to SCCS for action under these rules.

**Tutoring**

NetTutor is a leading provider of online tutoring and learner support services fully staffed by experienced, trained and monitored tutors. Students connect to live tutors from any computer that has Internet access. NetTutor provides a virtual whiteboard that allows tutors and students to work on problems in a real time environment. They also have an online writing lab where tutors critique and return essays within 24 to 48 hours. Access NetTutor from within your Canvas class by clicking on the button in your course menu.

**OSU Student Evaluation of Teaching**

Course evaluation results are extremely important and are used to help me improve this course and the learning experience of future students. Results from the 19 multiple choice questions are tabulated anonymously and go directly to instructors and department heads. Student comments on the open-ended questions are compiled and confidentially forwarded to each instructor, per OSU procedures. The online Student Evaluation of Teaching form will be available toward the end of each term, and you will be sent instructions via ONID by the Office of Academic Programs, Assessment, and Accreditation. You will log in to “Student Online Services” to respond to the online questionnaire. The results on the form are anonymous and are not tabulated until after grades are posted.