Course Name: First year Chinese  
Course Number: CHN111  
Credits: 5  
Instructor name: Chenhui Ho  
Instructor email: Chenhui.ho@oregonstate.edu  
Instructor phone: 541-737-3939  
Teaching Assistant name and contact info: Xiuyi zhang

Course Description
Essentials of colloquial Mandarin with emphasis on conversation, reading, and writing. Designed for students with no prior training in Chinese. Native and/or bilingual speakers of Chinese will not receive credit for CHN 111, CHN 112, CHN 113. Lec/Rec. This course may be subject to Enforced Prerequisites that restrict registration into the course. Check the offerings below for more information. CHN 111, CHN 112, CHN 113 must be taken in order.

Communication
Please post all course-related questions in the General Discussion Forum so that the whole class may benefit from our conversation. Please email your instructor for matters of a personal nature. The instructor will reply to course-related questions and email within 24-48 hours.

For more information, contact OSU Extended Campus at 800-667-1465 or email ecampus@oregonstate.edu.

Find textbooks for this course at the OSU Beaver Store (current term only). For questions related to course materials, contact the OSU Beaver Store.

Technical Assistance
If you experience computer difficulties, need help downloading a browser or plug-in, assistance logging into the course, or if you experience any errors or problems while in your online course, contact the OSU Help Desk for assistance. You can call (541) 737-3474, email osuhelpdesk@oregonstate.edu or visit the OSU Computer Helpdesk online.

Learning Resources
New Practical Chinese Reader Textbook 1 (2nd Edition)  
New Practical Chinese Reader Workbook 1(2nd Edition)  
Examination Blue Book 11 x 8.5.
Note to prospective students: Please check with the OSU Bookstore for up-to-date information for the term you enroll (http://osubookstore.com/ or 800-595-0357). If you purchase course materials from other sources, be very careful to obtain the correct ISBN.

Blackboard
This course will be delivered via Blackboard where you will interact with your classmates and with your instructor. Within the course Blackboard site you will access the learning materials, such as the syllabus, class discussions, assignments, projects, and quizzes. To preview how an online course works, visit the Ecampus Course Demo. For technical assistance, please visit Ecampus Technical Help.

Measurable Student Learning Outcomes
1. Use around 123 Chinese words to effectively and appropriately communicate ideas in speaking, listening, reading and writing contexts in Chinese characters.
2. Respond meaningfully to others by articulating clearly and with appropriate accent and tones.
3. Apply the knowledge to communicate with other native-born Chinese speakers.

Evaluation of Student Performance
1. Class Performance (20%)
   Class performance is based on actively participating in online class in a timely manner, including participation in group online activities.
   Class performance will be graded each unit/lesson, and each group activity. Scheduling of group activity is done by consensus within group. Class performance grade will be affected by being unable to participate at times you agreed to. If an individual can't participate in a group activity but instead gets an OK to do makeup activity, the original deadline does not change.
   The evaluation of class performance is based on a 4-point scale:
   - 4 points well prepared, excellent performance
   - 3 points well prepared, good performance
   - 2 points some evidence of preparation, do not participate actively
   - 1 point unprepared/not giving attention
   - 0 point no participation

2. Homework (20%) No credit will be given to late homework unless permission from the instructor is obtained before the due date. Incomplete homework cannot earn credits.

3. Tests (20%) There will be several tests during the term. No make-ups will be given unless you have the instructor’s prior approval because of the family/personal emergency (needs written official document).

4. Oral Exam (15%) (Done by online group conversation exam).

5. Final Written Exam (25%)

Course Content
Your ability to achieve the outcome of this course will depend on being able to demonstrate the following skills. In the course you will see skills demonstrated, have time to practice them and receive instructor and peer feedback. The major skills will be grouped around these five general areas:

1. Common topics and responses. You will learn this by practicing in groups with your group members by doing short presentations of exchanges in Chinese in an online audio discussion tool.
2. Apply Pinyin/Tones listening, speaking, writing and reading in oral and written form. You will learn this via short presentations online, such as by being able to read or listen to and repeat recorded material with proper pronunciation.
3. Apply Chinese/English dictionary methods to look up unfamiliar words.
5. Practice dialog by way of roll play, using example sentences and sentences you create yourself. Most classes you will have about 50% of the class time to work on the new information and reviewing old information with your team in speaking, listening, reading or writing.

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<th>Week</th>
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<td>Final Exam</td>
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### Course Policies

**Shared Responsibilities in a Learning Community**

Everyone in the learning community should willingly share the responsibilities of the learning process. Instructors, as leaders, as well as students, have specific responsibilities.

As your instructor I will give the student as much control as possible over the areas to be covered in the learning experience within the course framework. I will help you clarify expectations, provide material of value, give you access to good resources, and provide continuous feedback on your progress to help you maximize achievement.

As a student, learner and participant, you are responsible for your own learning by sharing your work and asking for feedback from others, bringing your real world experiences to help with class topic selection, work as part of a team, and be ready and on time for new materials. You should notify me if you feel the class is going too fast or too slow. Please participate fully in collaboration and dialog in class practice.

**Discussion Participation**

Students are expected to participate in all graded discussions. While there is great flexibility in online

This course is offered through Oregon State University Extended Campus. For more information, contact: Web: ecampus.oregonstate.edu Email: ecampus@oregonstate.edu Tel: 800-667-1465
courses, this is not a self-paced course. You will need to participate in our discussions on at least two different days each week, with your first post due no later than Wednesday evening, and your second and third posts due by the end of each week. Certain discussions have to be in audio tool in real time and the specific time needs to be agreed to by group.

Proctored Exams
This course requires that you take exams under the supervision of an approved proctor. Proctoring guidelines and registration for proctored exams are available online through the Ecampus testing and proctoring website. It is important to submit your proctoring request as early as possible to avoid delays.

Makeup Exams
In general there will be no makeup for any quizzes exams, and other testing. In a very unusual circumstance makeup exams will be given only for missed exams excused in advance by the instructor. Excused absences will not be given for airline reservations, routine illness (colds, flu, stomach aches), or other common ailments. Excused absences will generally not be given after the absence has occurred, except under extremely unusual circumstances.

Exam Time Limits
Exams in this class are timed; if you exceed the time limit on an exam, you will be assessed a penalty of 10% for every five minute interval beyond the time limit.

Incompletes
Incomplete (I) grades will be granted only in emergency cases (usually only for a death in the family, major illness or injury, or birth of your child), and if the student has turned in 80% of the points possible (in other words, usually everything but the final paper). If you are having any difficulty that might prevent you completing the coursework, please don’t wait until the end of the term; let me know right away.

Statement Regarding Students with Disabilities
Accommodations are collaborative efforts between students, faculty and Disability Access Services (DAS) with accommodations approved through DAS are responsible for contacting the faculty member in charge of the course prior to or during the first week of the term to discuss accommodations. Students who believe they are eligible for accommodations but who have not yet obtained approval through DAS should contact DAS immediately at 541-737-4098.

Expectations for Student Conduct
Student conduct is governed by the university’s policies, as explained in the Office of Student Conduct: Information and Regulations.

Academic Integrity

Academic Integrity
Students are expected to comply with all regulations pertaining to academic honesty. For further information, visit Avoiding Academic Dishonesty, or contact the office of Student Conduct and Mediation at 541-737-3656.

OAR 576-015-0020 (2) Academic or Scholarly Dishonesty:
a) Academic or Scholarly Dishonesty is defined as an act of deception in which a Student seeks to claim credit for the work or effort of another person, or uses unauthorized materials or fabricated information in any academic work or research, either through the Student’s own efforts or the efforts of another.

b) It includes:
(i) CHEATING - use or attempted use of unauthorized materials, information or study aids, or an act of deceit by which a Student attempts to misrepresent mastery of academic effort or information. This includes but is not limited to unauthorized copying or collaboration on a test or assignment, using prohibited materials and texts, any misuse of an electronic device, or using any deceptive means to gain academic credit.

(ii) FABRICATION - falsification or invention of any information including but not limited to falsifying research, inventing or exaggerating data, or listing incorrect or fictitious references.

(iii) ASSISTING - helping another commit an act of academic dishonesty. This includes but is not limited to paying or bribing someone to acquire a test or assignment, changing someone's grades or academic records, taking a test/doing an assignment for someone else by any means, including misuse of an electronic device. It is a violation of Oregon state law to create and offer to sell part or all of an educational assignment to another person (ORS 165.114).

(iv) TAMPERING - altering or interfering with evaluation instruments or documents.

(v) PLAGIARISM - representing the words or ideas of another person or presenting someone else's words, ideas, artistry or data as one's own, or using one's own previously submitted work. Plagiarism includes but is not limited to copying another person's work (including unpublished material) without appropriate referencing, presenting someone else's opinions and theories as one's own, or working jointly on a project and then submitting it as one's own.

c) Academic Dishonesty cases are handled initially by the academic units, following the process outlined in the University's Academic Dishonesty Report Form, and will also be referred to SCCS for action under these rules.

Conduct in this Online Classroom
Students are expected to conduct themselves in the course (e.g., on discussion boards, email postings) in compliance with the university's regulations regarding civility.

Tutoring
We will have one or two TA's available to help online. Name, contact information, and tutoring procedures TBD.

OSU Student Evaluation of Teaching
Course evaluation results are extremely important and are used to help me improve this course and the learning experience of future students. Results from the 19 multiple choice questions are tabulated anonymously and go directly to instructors and department heads. Student comments on the open-ended questions are compiled and confidentially forwarded to each instructor, per OSU procedures. The online Student Evaluation of Teaching form will be available toward the end of each term, and you will be sent instructions via ONID by the Office of Academic Programs, Assessment, and Accreditation. You will log in to “Student Online Services” to respond to the online questionnaire. The results on the form are anonymous and are not tabulated until after grades are posted.