NOTE to prospective students: This syllabus is intended to provide students who are considering taking this course an idea of what they will be learning. A more detailed syllabus will be available on the course Canvas site for enrolled students and may be more current than this sample syllabus.

Course Name: Anthropology in Practice
Course Number: ANTH 475_400
Credits: 4

Course Description
Capstone course for Anthropology majors. Discusses the use of anthropological skills and methods to solve real-world problems. Addresses professional opportunities for anthropologists; provides career development opportunities; and assesses learning outcomes for Anthropology majors. PREREQS: Junior or senior standing and completion of the Anthropology Undergraduate Program's common core courses are required for participation in this capstone class.

Course Credits
This course combines approximately 120 hours of instruction, online activities, and assignments for 4 credits.

Technical Assistance
If you experience any errors or problems while in your online course, contact 24-7 Canvas Support through the Help link within Canvas. If you experience computer difficulties, need help downloading a browser or plug-in, or need assistance logging into a course, contact the IS Service Desk for assistance. You can call (541) 737-8787 or visit the IS Service Desk online.

Learning Resources

Note to prospective students: Please check with the OSU Bookstore for up-to-date information for the term you enroll (OSU Bookstore Website or 800-595-0357). If you purchase course materials from other sources, be very careful to obtain the correct ISBN.

Check, too, with the OSU Library to see if required books are available in ebook format there.
Canvas
This course is delivered via Canvas, where you will interact with your classmates and your instructor. You will access the learning materials within the course site, such as the syllabus, class discussions, assignments, projects, and quizzes. To preview how an online course works, visit the Ecampus Course Demo. For technical assistance, please visit Ecampus Technical Help.

Measurable Student Learning Outcomes
After completing this course, students will be able to:

- List and describe the various domains of practice in applied anthropology
- List and describe the various employment sectors where applied anthropologists work
- Differentiate the theoretical and methodological tools anthropologists use to address real world problems
- Identify an appropriate organization for an internship and/or employment and make connections with that organization
- Develop a career plan and assemble a professional portfolio tailored to specific career goals that includes:
  - a career plan vision statement,
  - a resume and curriculum vitae,
  - a cover letter for a job, internship or graduate school,
  - the required materials for an undergraduate major in Anthropology; and
  - the materials specific to your concentration within in Anthropology.

Evaluation of Student Performance

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
<th>Grade %</th>
<th>DUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discussion Board Participation</td>
<td>25 pts X 10 = 250</td>
<td>25%</td>
<td>Weekly</td>
</tr>
<tr>
<td>Short Assignments</td>
<td>30 pts X 5 = 150</td>
<td>15%</td>
<td>Weeks 2, 4, 6, 9,10</td>
</tr>
<tr>
<td>Peer Review</td>
<td>30 pts X 5 = 150</td>
<td>15%</td>
<td>Weeks 2, 4, 6, 9,10</td>
</tr>
<tr>
<td>Portfolio</td>
<td>75 pts X 6 = 450</td>
<td>45%</td>
<td>Finals Week</td>
</tr>
</tbody>
</table>

Letter Grade
A-range: 95-100% (950-1,000 points) = A; 90-94.9% (900-949 points) = A-
B-range: 87-89% (870-899 points) = B+; 83-86% (830-869 points) = B; 80-82% (800-829 points) = B-
C-range: 77-79% (770-799 points) = C+; 73-76% (730-769 points) = C; 70-72% (700-729 points) = C-
D-range: 67-69% (670-699 points) = D+; 63-66% (630-669 points) = D; 60-62% (600-629 points) = D-
## Course Content

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
<th>Reading Assignments</th>
<th>Learning Activities</th>
<th>Due Dates</th>
</tr>
</thead>
</table>
| 1    | History of applied anthropology | • Applied Anthropology Chapters 1 & 2  
• 3 Articles on Canvas | • Discussion  
• Portfolio work begins and continues throughout the term | • Discussion: Posts due on Wednesday, Friday, and Sunday  
• Portfolio: Wednesday of Finals Week |
| 2    | History of applied anthropology cont. | • Anthropology in Practice Chapters 1-3  
• Learn about 3 applied anthropologists | • Discussion  
• Short Assignment  
• Peer Review | • Discussion: Posts due on Wednesday, Friday, and Sunday  
• Short Assignment: Friday of Week 2  
• Peer Review: Monday of Week 3 |
| 3    | Domains of practice - Public | • A Handbook of Practicing Anthropology, pages 222-236, 172-183, 150-160 | • Discussion | • Discussion: Posts due on Wednesday, Friday, and Sunday |
| 4    | Domains of practice - Public cont. | • A Handbook of Practicing Anthropology, pages 137-179, 278-288  
• A Companion to Museum Studies, Chapter 5 | • Discussion  
• Short Assignment  
• Peer Review | • Discussion: Posts due on Wednesday, Friday, and Sunday  
• Short Assignment: Friday of Week 4  
• Peer Review: Monday of Week 5 |
| 5    | Domains of practice - Private Sector | • A Handbook of Practicing Anthropology, pages 125-136, 93-103, 161-171  
• A Companion to Museum Studies, Chapter 26 & 27  
• Cultural Resource Laws & Practice, Chapter 1 | • Discussion | • Discussion: Posts due on Wednesday, Friday, and Sunday |
| 6    | Common tools of practice in applied anthropology | • Applied Anthropology, Chapters 6 & 13  
• 1 Article | • Discussion  
• Short Assignment  
• Peer Review | • Discussion: Posts due on Wednesday, Friday, and Sunday  
• Short Assignment: Friday of Week 6  
• Peer Review: Monday of Week 7 |
Course Policies

Discussion Participation
Students are expected to participate in all graded discussions. While there is great flexibility in online courses, this is not a self-paced course. You will need to participate in our discussions on at least two different days each week, with your first post due no later than Wednesday evening, and your second and third posts due by the end of each week.

Late Work Policy
Work submitted late is subject to reduced points:
- Within 12 hours of the due date/time: 5% reduction.
- Up to 24 hours (one day): 10% reduction
- Up to 48 hours (two days): 20% reduction
- Up to 72 hours (three days): 30% reduction
- Up to 96 hours (four days): 40% reduction
- Past 96 hours/four days, work will not be accepted.

Incompletes
Incomplete (I) grades will be granted only in emergency cases (usually only for a death in the family, major illness or injury, or birth of your child), and if the student has turned in 50% of the points possible with passing grades. If you are having any difficulty that might prevent you completing the coursework, please don’t wait until the end of the term; let me know right away.

Guidelines for a Productive and Effective Online Classroom
Students are expected to conduct themselves in the course (e.g., on discussion boards, email) in compliance with the university’s regulations regarding civility. Civility is an essential ingredient for academic discourse. All communications for this course should be conducted constructively, civilly, and respectfully. Differences in beliefs, opinions, and approaches are to be expected. In all you say and do for this course, be professional. Please bring any communications you believe to be in violation of this class policy to the attention of your instructor.

Active interaction with peers and your instructor is essential to success in this online course, paying particular attention to the following:
- Unless indicated otherwise, please complete the readings and view other instructional materials for each week before participating in the discussion board.
- Read your posts carefully before submitting them.
- Be respectful of others and their opinions, valuing diversity in backgrounds, abilities, and experiences.
• Challenging the ideas held by others is an integral aspect of critical thinking and the academic process. Please word your responses carefully, and recognize that others are expected to challenge your ideas. A positive atmosphere of healthy debate is encouraged.

**Statement Regarding Students with Disabilities**
Accommodations for students with disabilities are determined and approved by Disability Access Services (DAS). If you, as a student, believe you are eligible for accommodations but have not obtained approval, please contact DAS immediately at 541-737-4098 or at [http://ds.oregonstate.edu](http://ds.oregonstate.edu). DAS notifies students and faculty members of approved academic accommodations and coordinates implementation of those accommodations. While not required, students and faculty members are encouraged to discuss details of the implementation of individual accommodations.

**Accessibility of Course Materials**
All materials used in this course are accessible. If you require accommodations please contact Disability Access Services (DAS).

Additionally, Canvas, the learning management system through which this course is offered, provides a [vendor statement](http://ds.oregonstate.edu) certifying how the platform is accessible to students with disabilities.

**Expectations for Student Conduct**
Student conduct is governed by the university’s policies, as explained in the [Student Conduct Code](http://ds.oregonstate.edu). Students are expected to conduct themselves in the course (e.g., on discussion boards, email postings) in compliance with the [university’s regulations regarding civility](http://ds.oregonstate.edu).

**Academic Integrity**
Students are expected to comply with all regulations pertaining to academic honesty. For further information, visit [Student Conduct and Community Standards](http://ds.oregonstate.edu), or contact the office of Student Conduct and Mediation at 541-737-3656.

OAR 576-015-0020 (2) Academic or Scholarly Dishonesty:

a) Academic or Scholarly Dishonesty is defined as an act of deception in which a Student seeks to claim credit for the work or effort of another person, or uses unauthorized materials or fabricated information in any academic work or research, either through the Student's own efforts or the efforts of another.

b) It includes:

i) CHEATING - use or attempted use of unauthorized materials, information or study aids, or an act of deceit by which a Student attempts to misrepresent mastery of academic effort or information. This includes but is not limited to unauthorized copying or collaboration on a test or assignment, using prohibited materials and texts, any misuse of an electronic device, or using any deceptive means to gain academic credit.
ii) **FABRICATION** - falsification or invention of any information including but not limited to falsifying research, inventing or exaggerating data, or listing incorrect or fictitious references.

iii) **ASSISTING** - helping another commit an act of academic dishonesty. This includes but is not limited to paying or bribing someone to acquire a test or assignment, changing someone's grades or academic records, taking a test/doing an assignment for someone else by any means, including misuse of an electronic device. It is a violation of Oregon state law to create and offer to sell part or all of an educational assignment to another person (ORS 165.114).

iv) **TAMPERING** - altering or interfering with evaluation instruments or documents.

v) **PLAGIARISM** - representing the words or ideas of another person or presenting someone else's words, ideas, artistry or data as one's own, or using one's own previously submitted work. Plagiarism includes but is not limited to copying another person's work (including unpublished material) without appropriate referencing, presenting someone else's opinions and theories as one's own, or working jointly on a project and then submitting it as one's own.

c) Academic Dishonesty cases are handled initially by the academic units, following the process outlined in the University's Academic Dishonesty Report Form, and will also be referred to SCCS for action under these rules.

**Tutoring and Writing Assistance**

**NetTutor** is a leading provider of online tutoring and learner support services fully staffed by experienced, trained and monitored tutors. Students connect to live tutors from any computer that has Internet access. NetTutor provides a virtual whiteboard that allows tutors and students to work on problems in a real time environment. They also have an online writing lab where tutors critique and return essays within 24 to 48 hours. Access NetTutor from within your Canvas class by clicking on the Tools button in your course menu.

The Oregon State **Online Writing Lab (OWL)** is also available for students enrolled in Ecampus courses.

**Student Evaluation of Courses**

The online Student Evaluation of Teaching system opens to students the Monday of dead week and closes the Monday following the end of finals. Students receive notification, instructions and the link through their ONID. They may also log into the system via Online Services. Course evaluation results are extremely important and used to help improve courses and the online learning experience for future students. Responses are anonymous (unless a student chooses to “sign” their comments, agreeing to relinquish anonymity) and unavailable to instructors until after grades have been posted. The results of scaled questions and signed comments go to both the instructor and their unit head/supervisor. Anonymous (unsigned) comments go to the instructor only.